

ONE SPARK ACADEMY

Imagination! Registration Form

June 3-6

Step 1: Select activities from course schedule. If no class is selected for a day where other courses are selected, please write in "NONE". It will be expected that student will not be present (on site) at that time. Important! **Registration form is only needed for students not currently registered with OSA.**

Step 2: Connect with **One Spark Academy** to ensure space is available for preferred courses. Email is best. Lori@onesparkacademy.com

Step 3: Complete registration form below and SIGN WAIVER. Form includes modified Participant Agreement and Media Release. **Return pages 1, 2 and 4.**

Step 4: Register in person, or mail registration/required form with check made out to **One Spark Academy**, or cash to:

501-I S. Reino Rd. #296, Newbury Park, CA, 91320.

A confirmation will be sent to registered email address.

PLEASE PRINT CLEARLY

Child's information First: _____ Last: _____

DOB (mm/dd/yy): ____/____/____ Gender: _____ Grade, Fall, 2018: _____

School attended 2017-2018 or indicate homeschooled (PSA): _____

FALL, 2018 intended school (homeschool, private, charter, please indicate): _____

Home address: _____

Parent(s) main contact information First: _____ Last: _____

Day/work phone: _____ Evening phone: _____

Email: _____

Secondary parent contact: _____

2nd Emergency contact: First: _____ Last: _____

Relationship to student: _____ Phone number: _____

Important medical info? Please attach a note to this form. **YES**, attached: _____ **NO**, not needed: _____

Please indicate that you have read our philosophy online.

Waiver and Program Participation

The undersigned hereby agrees to defend, indemnify and hold harmless One Spark Academy, the Thousand Oaks Teen Center, and the Conejo Recreation & Park District and its officers, employees, vendors, and agents against any and all loss, liability charges, expenses (including attorney's fees) and costs of whatsoever character which may arise by reason of participation in any program, and/or any injuries which are in any way the result of negligence or misconduct on behalf of the participant. As parent/guardian, I hereby consent to emergency treatment of my minor child as a result of accident or injury. I further agree to pay and all costs incurred as a result of said treatment. I understand that I may inspect the facilities provided and determine they are reasonably safe for their intended purposes and, whether or not having conducted my own inspection, I agree to expressly assume the risk of participation at the premises.

Signature: (Parent/Guardian) _____ **Date:** _____

Signature required to process registration

Child's Name First: _____ Last: _____

- For each time block and day, indicate the course name and number. If participant is not attending a class on a day in which other classes are attended, please write in "NONE" to confirm that child will not be on site during that block.

4-day program selected for \$180. (Check off preferred courses below). Snack included.

Select courses, individual, rates per mini-course vary

Time	Monday/Wednesday	Tuesday/Thursday
9:00-10:30 Course name		
	Fee:	Fee:
11:00-12:30 Course name		
	Fee:	Fee:

Total amount paid: _____

Method of payment: Cash Check (# _____) PayPal, credit card (in person, or invoice)

Mail to: 501-I S. Reino Rd. #296, Newbury Park, CA, 91320

Participant Agreement

Please read and discuss this page of our "agreement" with your student. **Please retain page 3 for your records.**

I have read, understand, and agree to these procedures and requests.

Parent name/signature: _____

Child name/signature: _____

Date: _____

Participant Agreement

Dear Participant,

Welcome to One Spark Academy! We hope you'll find an environment that is **inclusive, safe, healthy,** and **positive**, but we need YOUR help as well. Please review the following expectations, and then let us know you understand this agreement AND will follow these expectations to the best of your ability. If an issue arises, please take responsibility for your actions and work to fix the situation immediately.

- 1) I will use **considerate** and **respectful** language and gestures around others at all times. My actions and words will contribute to a calm, safe, and enjoyable environment for all.
- 2) I will follow any requests by instructors or parent volunteers (if needed) to collaborate respectfully, stay on task, work quietly and/or productively, and/or stay in a certain location.
- 3) I will be safe. I will not run inside the building (except in the gym) or loiter in the restrooms. I will inform my instructor if I am leaving the classroom and/or required area of instruction at any time.
- 4) I will use the Internet safely and for instructional purposes while on site. I will similarly use my own personal devices responsibly. So that I may connect with others, I agree to "unplug": I will avoid personal use of my iPod, texting, cell phone, and Internet while on site 8:30-12:30 unless my instructors and/or supervisors approve such use. During any instructional time, **my phone will be OFF** and, preferably, left in a locker (unless an expected call is prearranged with my instructor).
- 5) I will wear appropriate clothing for the day. My clothing won't be too distracting, offensive, or revealing. If in PE or playing other sports, I understand athletic clothing and shoes are required to participate. Jeans may not be worn in PE.
- 6) I will use the game room and gym only during scheduled breaks, or before 9:00. If I am waiting for pick up any time before 12:30, I may not use the game room (pool table, ping pong), as this is distracting to others who are learning. Gaming/TV equipment and vending/candy machines may not be used at any time during the instructional day (8:30-12:30).
- 7) I will respect OSA's commitment to healthy habits by making a commitment to my own health! **I will not bring soda, fast food, candy bars, snack bags of chips, or similar junk foods on site.**
- 8) I will be mindful of the waste I create, whether it is food, materials, bags, and/or plastic water bottles.
- 9) I will assist with set up and clean up in the area where I've been working, whether it is for class, after break, after lunch, or after class. I will help ensure the Teen Center game room is picked up.
- 10) I will not keep any personal belongings in a Teen Center locker overnight.

The Thousand Oaks Teen Center has the following requirements:

- No black-soled shoes may be worn inside the gym at any time.
- No throwing of sports of equipment or balls in an unsafe manner, or at someone who is not playing the game. Use of any equipment must follow the rules of any game being played.
- Follow any requests for safe play by Teen Center staff.

*We reserve the right to deny services to anyone whose choices infringe upon the rights of any other participant to enjoy their learning at One Spark Academy as it was intended.

One Spark Academy **Media Release Form**

One Spark Academy Staff may be videotaping and taking photographs of your child during our instructional program, which includes, but is not limited to: classes on site, field trips, labs and events. This documentation may be used in future videos, and/or posted on the OSA website or other OSA social media.

We would like your permission to include your child's image in these photographs and videos. Your child's **full name** will not be used in any specific video or attached to a photo without prior approval.

I give permission for OSA to use clear images of my child in future photographs, videos, informational packages, or on the website.

I do NOT give my permission for OSA to use clear images of my child in future photographs, videos, informational packages, or on the One Spark Academy website.

Child's Name: _____

Parent/Guardian Signature: _____

Date: _____