

# ONE SPARK ACADEMY

## Summer Session Registration Form

**Step 1:** Connect with **One Spark Academy** to ensure space is available for preferred courses. Email is best. Confirm schedule. If no class is selected for a day where other courses are selected, it will be expected that student will not be present (on site) at that time.

**Step 2:** Once schedule is confirmed, complete registration form below and SIGN WAIVER. This form includes signatures for the Participant Agreement and Media Release. This **Registration Form is only needed for students not currently registered with OSA or new students who didn't participate in Imagination**. Return pages 1 and 2.

**Step 3:** Register in person, or mail registration/required form with check made out to **One Spark Academy**: 501-I S. Reino Rd. #296, Newbury Park, CA, 91320. **You may also request an invoice.**

*A confirmation will be sent to registered email address.*

### PLEASE PRINT CLEARLY

**Child's information** First: \_\_\_\_\_ Last: \_\_\_\_\_

DOB (mm/dd/yy): \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender/Identity: \_\_\_\_\_ Grade Fall 2024: \_\_\_\_\_

School attended 2023-2024 or indicate homeschooled (PSA): \_\_\_\_\_

FALL 2024 intended school (homeschool, private, charter, please indicate): \_\_\_\_\_

Home address: \_\_\_\_\_

**Parent(s) main contact information** First: \_\_\_\_\_ Last: \_\_\_\_\_

Day/work phone: \_\_\_\_\_ Evening phone: \_\_\_\_\_

Email: \_\_\_\_\_

Secondary parent contact: \_\_\_\_\_

**2<sup>nd</sup> Emergency contact:** First: \_\_\_\_\_ Last: \_\_\_\_\_

Relationship to student: \_\_\_\_\_ Phone number: \_\_\_\_\_

Important medical info? Please attach a note to this form. **YES**, attached: \_\_\_\_\_ **NO**, not needed: \_\_\_\_\_

Any food allergies? \_\_\_\_\_

**Please indicate that you have read our philosophy online.**

### Waiver and Program Participation

The undersigned hereby agrees to defend, indemnify and hold harmless One Spark Academy and its officers, employees, vendors, and agents against any and all loss, liability charges, expenses (including attorney's fees) and costs of whatsoever character which may arise by reason of participation in any program, and/or any injuries which are in any way the result of negligence or misconduct on behalf of the participant. As parent/guardian, I hereby consent to emergency treatment of my minor child as a result of accident or injury. I further agree to pay and all costs incurred as a result of said treatment. I understand that I may inspect the facilities provided and determine they are reasonably safe for their intended purposes and, whether or not having conducted my own inspection, I agree to expressly assume the risk of participation at the premises.

**Signature: (Parent/Guardian)** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature required to process registration**

Complete pages 1 and 2. Retain Page 3.

Child's Name First: \_\_\_\_\_ Last: \_\_\_\_\_

Total amount paid: \_\_\_\_\_ To avoid fees, checks are preferred.

Method of payment:  Cash  Check (# \_\_\_\_\_)  Send invoice for credit card or transfer

Mailing address: One Spark Academy, 501-I S. Reino Rd. #296, Newbury Park, CA, 91320)

### **One Spark Academy** **Media Release**

If you have seen our website or social media page, you may note that One Spark Academy uses tasteful, activity-focused images of our students in action to best communicate what we offer. We take photographs (and to a much lesser degree, videos) during our instructional program, which includes, but is not limited to classes on site, field trips, labs, and events. This documentation may be posted on the OSA website, other OSA social media, used in our yearbook, or simply shown during parent orientations to tell a story. We would like your permission to include your child's image in these photographs and/or videos. Your child's **name** will not be used in any specific photo or video without prior approval.

\_\_\_ I give permission for OSA to use images of my child in photographs and/or videos for instructional and/or media purposes.

\_\_\_ I do NOT give my permission for OSA to use images of my child in photographs and/or videos for instructional and/or media purposes.

\_\_\_ Limited media only. Please specify: \_\_\_\_\_

Parent/Guardian Signature (media): \_\_\_\_\_ Date: \_\_\_\_\_

**Participant Agreement: Please read Page 3 with your child.** Your child must sign below. **Retain Page 3.**

I \_\_\_\_\_ agree to the OSA Participant Agreement.  
**(Print name of student)**

Student Signature: \_\_\_\_\_

## Participant Agreement: Summer Programming

**Retain this page for reference.**

Dear Participant,

Welcome to One Spark Academy! We hope you'll find an environment that is **inclusive, safe, healthy, and positive**, but **we need YOUR help to achieve this**. Please review the following expectations, and then let us know you understand this agreement AND will follow these expectations to the best of your ability\*.

1. I will use **considerate** and **respectful** language and gestures around others while on site and when engaged in any OSA-sponsored activities. My actions and words will contribute to a calm, safe, and enjoyable learning/working environment for students and adults. If my choices disrupt the learning and safety of others, I will make a concerted effort to resolve the situation in a timely manner.
2. I will follow any requests by instructors, supervisory staff, or parent volunteers to collaborate respectfully, stay on task, work quietly and/or productively, and/or stay in a certain location.
3. I will be safe. **I will not run** inside buildings, through walkways, or up/down the stairwells unless given permission to do so. I will not loiter in the restrooms. I will inform my instructor if I am leaving the classroom and/or required area of instruction.
4. I will be prepared for my classes.
5. I agree to "unplug". **To connect with others and focus on my learning**, I will avoid personal use of my technology (texting, phone calls, Internet browsing, gaming, etc.) during the instructional day (or until my classes are over), unless my instructors and/or supervisors approve such use. During any class and snacktime, **my phone will be OFF** and preferably left in my backpack (unless an expected call is prearranged with my instructor). I will use the Internet safely and for instructional purposes while on site. I will similarly use my own personal devices responsibly, if such use is appropriate and inclusive (sharing music, pictures, contact information, etc.). **Please note:** Instructors retain the right to collect personal devices if they are a distraction to the student and/or our learning environment, or if technology is used unsafely.
6. I will wear appropriate clothing for the day. My clothing will not aim to distract or offend individuals, genders, or cultural groups. If my class includes physical activity outdoors, I understand that appropriate clothing and closed, secure shoes are required to participate.
7. I will use the **assigned play area** during scheduled breaks, or before 9:00 and after my classes are over. I agree to not play on campus during OSA hours in an area where there is no supervision and/or is not authorized. If I am waiting for pick up any time after my classes are over, I will wait in the assigned area/s.
8. I will respect OSA's commitment to healthy habits by making a commitment to my own health! If I am not eating what OSA provides for snack, I will bring a **healthy snack** and eat at the appropriate times. **I will not bring soda, fast food, candy bars, or similar junk foods on site**. Home-baked or similar treats in moderation are fine, if accompanied by a healthy snack.
9. I will be mindful of the waste I create, whether it is food, materials, bags, and/or plastic water bottles.
10. I will assist with set up and clean up in the area where I've been working, whether it is for class, after break, after lunch, or after class.
11. I will check to make sure I have my belongings before leaving the campus.
12. I will aim to be a positive, helpful member of the One Spark Academy community.